



Moldova

REQUEST FOR QUOTATION (RFQ)

NAME & ADDRESS OF FIRM: IT / Consumables suppliers	DATE: 15 February 2011
	REFERENCE: RfQ11/00305

Dear Sir / Madam:

You are kindly requested to submit your quotation for the following items before **16:30 (local time) on 28 February 2011**.

Item	Generic Description of goods	Quantity
LOT 1 – HP model		
1 - for Color LaserJet 2840	Q3960A - Black Toner Cartridge	2 (two) pcs.
	Q3961A - Blue Toner Cartridge	2 (two) pcs.
	Q3962A - Yellow Toner Cartridge	2 (two) pcs.
	Q3963A - Magenta Toner Cartridge	2 (two) pcs.
	Q3964A - Drum	1 (one) pcs.
2 - for LaserJet M2727nf MFP	Q7553X - High Capacity Toner Cartridge	2 (two) pcs.
LOT 2 – Brother model		
3 - for MFC-7420R	DR-2075 - Drum	2 (two) pcs.
LOT 3 – XEROX model		
4 - for WorkCentre 7242	006R01319 - Black Toner Cartridge	3 (three) pcs.
	006R01271 - Yellow Toner Cartridge	5 (five) pcs.
	006R01272 - Magenta Toner Cartridge	5 (five) pcs.
	006R01273 - Cyan Drum Cartridge	2 (two) pcs.
	008R13045 - Fuser Cartridge 220v	1 (one) pcs.
	008R12941 - Staple refill	1 (one) pcs.
	008R12964 - Staple cartridge	1 (one) pcs.
	008R13026 - 2nd BTR Unit	1 (one) pcs.
5 - for M20i	113R00671 - Drum	2 (two) pcs.
6 - for Phaser 4510DN	113R00712 - High-Capacity Print Cartridge	3 (three) pcs.
7 - for Phaser 3635 MFP	108R00796 - High-Capacity Print Cartridge	2 (two) pcs.
8 - for Phaser 3420	106R01034 - High-Capacity Print Cartridge	2 (two) pcs.
9 - for WorkCentre 6400X	106R01316 - High Capacity Black Toner Cartridge	3 (three) pcs.
	106R01317 - High Capacity Cyan Toner Cartridge	3 (three) pcs.
	106R01318 - High Capacity Magenta Toner Cartridge	3 (three) pcs.
	106R01319 - High Capacity Yellow Toner Cartridge	3 (three) pcs.
	108R00774 - Black Drum Cartridge	1 (one) pcs.
	108R00775 - Cyan Drum Cartridge	2 (two) pcs.
	108R00776 - Magenta Drum Cartridge	2 (two) pcs.
	108R00777 - Yellow Drum Cartridge	2 (two) pcs.

SUBMISSION OF OFFERS:

Offers shall be marked with "**RFQ: Cartridges & consumables / EUBAM**".

Offers shall reach the UNDP office not later than **28 February 2011, 16:30 (Moldova local time)**.

Offers can be submitted either in hard copy, or electronically.

a) Documents/offers in hard copy need to be addressed to:

**UNDP Moldova,
131, 31 August 1989 Street, MD-2012 Chisinau
Attention: Registry Office/Procurement**

b) Offers sent electronically need to be addressed to the following e-mail address:

tenders-Moldova@undp.org